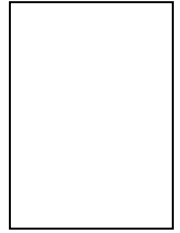




MODERN PUBLIC SCHOOL (ESTD :1971)

An ISO 9001 : 2015 Certified Institution
 BM (PASCHIMI) SHALIMAR BAGH, DELHI – 110 088
 Website : www.mpsshalimarbagh.com
 E-mail : mpsshbagh@gmail.com
info@mpsshalimarbagh.com
 Tel. No. : 27480118, 27481119



Note : Candidates are desired to fill this form in their own hand.

Application for the post of _____

Name (in block letters)		
Marital Status		
Father's/ Husband's Name		
Permanent Address		
Postal Address for immediate Communication		
Tel. & Mobile No.		E-mail ID :
Particulars of children (including their ages) in case of married ladies		
Particulars of arrangement of children in case of married ladies		
Date of Birth		Age :
Present Post held with grade		
Present Basic salary & allowances		
Minimum salary acceptable		

ACADEMIC QUALIFICATIONS

Examination passed	Subject (s)	Year	Aggregate Percentage of marks	School/College/ Board/ University	Whether Regular/ Correspondence
X					
XII					
Graduation					
Post Graduation					
B.Ed.					
M.Ed.					
N.T.T.					
Any Other Exam					

DETAILS OF EXPERIENCE

Name of Institution/ Firm/Industry	Classes taught/ work done	Medium English/ Hindi	Give dates From To	Reason of Leaving	Length of Experience

Total length of experience

.....Year Months

Games played & special
distinctions achieved, if any

Particulars of literary, cultural or
other activities of your interest
and distinctions achieved, if any

Any other post (advertised) for
which you may like to be considered

Whether willing to join
immediately on selection

Whether willing to pay one month's
salary as refundable security

Signature of Applicant with date

Names of two references :-

1. Name _____
Address _____

Mobile _____

2. Name _____
Address _____

Mobile _____

Note : 1. Please attach certified photo copies of your testimonials with the application.

2. You may come for interview (if so called) at your own expense.

Received `/- (Rupees.....) vide Receipt No.Dated

CASHIER

MODERN PUBLIC SCHOOL
SHALIMAR BAGH, DELHI – 110088

FOR APPLICANTS SEEKING EMPLOYMENT IN THIS SCHOOL

Please read the following rules carefully before you attempt to fill up the application form.

1. You are required to apply on the prescribed form obtainable from school office on payment of ` 100/-. Applications not in the prescribed form shall not be entertained.
2. Fill up the application form in your own hand-writing, fill in all columns carefully and give complete information sought. Incomplete and typed out applications are liable to be rejected summarily.
3. Attach photo-copies of all your certificates, marksheets and testimonials on which you propose to rely in your application. You are required to show the originals at the time of interview.
4. Affix your latest passport size photograph on the space provided in the Application Form.
5. While supplying information, if the space provided in the application is in-sufficient, you can attach additional sheet (s).
6. Please give a short resume of your extra-curricular activities whether in school or college or elsewhere in your own hand-writing.
7. Please give a short resume of your family background in your own hand-writing.
8. While filling up your form, please do supply telephone number/s at which you can be contacted whether directly or through your friend / relative.
9. The course content for interview for the post of T.G.T. / P.G.T. will be that of All India Secondary / Senior School Examination, 2018-2019 of C.B.S.E. New Delhi.
10. Please note that your own merit is going to count for your selection for the job in this school. In your interest, do not attempt to approach the Management to enhance your prospects of employment in this school. Any type of approach is going to be a sure dis-qualification for you.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION
FORM AND THEIR ORDER / SEQUENCE THEREOF

1. Application form (duly complete in all respects)
 2. Particulars of your family.
 3. Details of Extra-Curricular and Co-Curricular activities.
 4. Experience Certificates.
 5. Certificate(s) and Mark-Sheet starting from highest Qualification(s) downward i.e.
 - a) M.A./M.Sc./M.C.A (Certificate and Mark-Sheet)
 - b) B.Ed. / B.El.Ed. (- do -)
 - c) B.A/B.Sc./B.C.A. (- do -)
 - d) XII (- do -)
 - e) X (- do -)
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